

STEP-UP MANAGERIAL SKILLS FOR PLANTATION MANAGERS/EXECUTIVES

SPEAKER : MOHD SABRE SALIM

DATE : 17 – 18 FEBRUARY 2020

VENUE : ISP HEADQUARTES

**SUITE 3A01, LEVEL 3A, PJ TOWER,
AMCORP TRADE CENTRE
18 PERSIARAN BARAT, 46050
PETALING JAYA, SELANGOR**

REGISTRATION FEES

➤ **ISP MEMBER**
➤ **NON-MEMBER**

RM550 (inclusive of 6% SST)
RM650 (inclusive of 6% SST)

(inclusive of course materials, breakfast, lunch and 2 tea breaks)

INTRODUCTION

It is compulsory for plantation managers and executives to update and equip themselves with the right mindset, attitude and managerial know how as this information has strong impacts towards their career development, organizations and businesses. This two day program will discuss on managerial functions concepts, three core managerial skills needed by all levels of managers and basic leadership practices for business managers. Mastering of important managerial ingredients will create a strong platform to manage resources, leads peoples at workplace and structuring a pragmatic and rational business decision making.

METHODOLOGY

- Briefing, lectures and explanation
- Inquiry Technique / Question and Answer Technique
- Group work technique – discussion
- Mock-up /demo –classroom activity
- Workshop & Presentation

TRAINING OUTCOMES

- ✓ Identify necessary skills needed in plantation management.
- ✓ Illustrate unique characters of plantation executives high performances.
- ✓ Understand the concept and philosophy of managerial functions
- ✓ Learn three core managerial skills at workplace/plantation
- ✓ Practice all managerial skills needed at workplace/plantation
- ✓ Understand the managerial roles of managers/executives
- ✓ Understand the concept & philosophy of leader-manager in plantation set-up
- ✓ Managerial skills verse technical skills

WHAT YOU WILL COVER?

DAY 1

MORNING SESSION (8.00 AM – 12.30 PM)

Registration & breakfast
Managerial Functions of Plantation Executives

- Job Planning in Plantation Environment
- Organizing and Allocating of Resources
- Staffing and Job Skills
- Leading in Plantation Set-up
- Controlling Systems and Productivity
- Technical Skills
- Conceptual Skills
- Interpersonal Skills
- Current Needs of New Knowledge
- Sustainability Management & Good Agricultural Practices
- Safe Work Culture
- Technologies in Plantation Management
- Cost Awareness

AFTERNOON SESSION (2.00 PM – 5.00 PM)

Managerial Skills of Plantation Executives (continue)

- Planning and Direction – Strategic / Operational / Tactical
- Rational Thinking with Perspectives
- Performance Measurement & Control
- Interpersonal Skills
- Communication at Work Place

DAY 2

MORNING SESSION (8.00 AM – 12.30 PM)

Managerial Skills of Plantation Executives (continue)

- Technical Skills / Conceptual Skills / Interpersonal Skills
- Putting all 3 skills together
- Individual / Group Work (Discussion)
- Technical Skills / Conceptual Skills / Interpersonal Skills
- Putting all 3 skills together
- INDIVIDUAL / GROUP PRESENTATION

AFTERNOON SESSION (2.00 PM – 5.00 PM)

Managerial Leadership of Plantation Executives

- Interpersonal Roles & Responsibilities
- Informational Roles & Responsibilities
- Decisional Roles & Responsibilities [ACTIVITY - ROLE PLAY]
- Leader-Manager in Plantation
- Empowering Employees
- Performance Management
- Clone & Delegate
- Emotional Bonding & Intervention
- SESSION ROUND-UP & CLOSING & AFTERNOON TEA

CURRICULUM VITAE

MOHD SABRE BIN SALIM

QUALIFICATION

1. Master in Business Administration (MBA) – UiTM/2006
2. Bac Sc Agribusiness – UPM/1986
3. Diploma in Agriculture – UPM/1983
4. Advance Certificate in Training Management – NIOSH/2007
5. Advance Certificate in Train the Trainer – NIOSH/2007
6. Certificate in Train the Trainer – HRDF/2007 & CIDB/2014
7. Certificate in Malaysian Sustainable Palm Oil (MSPO) Lead Auditor – DQS/2015
8. Certificate in Malaysian Sustainable Palm Oil (MSPO) Peer Reviewer – MPOCC/2017

WORKING EXPERIENCE

- Hands on experience in plantation management that includes field operations, finance & administration, trainings and other HR management for:
 - East Asiatic Company / Hap Seng Plantation - (1986 – 1997)
 - Putrajaya Holdings Sdn Bhd (Prang Besar) / Distinct Plantation (MKIC) - (1998 – 2001)
 - Aikinmas Sdn Bhd, Bintulu (2002 – 2008)

Training and consultancy experience in plantation sector since 2004 till now - that includes

1. TRAINING:

- General management, leadership & financial management
- Occupational safety & health management
- Plantation (agriculture & agribusiness) management & field practices
- Malaysian Sustainable Palm Oil (MSPO)

2. CONSULTANCY:

- Malaysian Sustainable Palm Oil (MSPO)
- Estate field operations audit / estate visit
- Plantation management / business

3. CERTIFICATION AUDIT & PEER REVIEWER:

- Malaysia Sustainable Palm Oil (MSPO)
- Roundtable Sustainable Palm Oil (RSPO)

4. EDUCATION:

- Resource person for The Incorporated Society of Planters
- Guest lecturer for local universities

REGISTRATION FORM

STEP-UP MANAGERIAL SKILLS FOR PLANTATION MANAGERS/ EXECUTIVES

17 – 18 FEBRUARY 2020

ISP Headquarters

Suite 3A01, Level 3A, PJ Tower, Amcorp Trade Centre
No. 18 Persiaran Barat, 46050 Petaling Jaya, Selangor



Name: _____
I/C No.: _____
Email: _____
Member: RM 550.00 (Membership No.: _____)
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Special Dietary Requirement (Tick if applicable)

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Member: RM 550.00 (Membership No.: _____)
Non-Member: RM 650.00

Special Dietary Requirement (Tick if applicable)

Vegetarian Others _____

Name: _____
I/C No.: _____
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Member: RM 550.00 (Membership No.: _____)
Non-Member: RM 650.00

Special Dietary Requirement (Tick if applicable)

Vegetarian Others _____

*** All fee inclusive of 6% Sales & Service Tax (SST) for Malaysians only.

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Payment can be made to **ISP MANAGEMENT (M) SDN BHD** bank account **AMBANK ISLAMIC BERHAD/ AMBANK BERHAD**
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** Please return the registration form and provide proof of payment to emails below

TERMS AND CONDITIONS

- Request for cancellation must be made in writing.
- 100% refund will be made for written cancellation received **6 days before the day of the Seminar**. Refund will be issued after the Seminar.
- No refund will be given for cancellation received after the Seminar. However, replacement is acceptable; please forward the replacement name to emails below.
- The registration form serves as the official invoice.
- All membership subscription should be paid before the day of the Seminar to entitle for members' rate, or else, non-members' rate will be applied.

Registration must be done by faxing/emailing the registration form to the following:

CONTACT PERSON

For **ENQUIRIES**:

☎ 012-316 1280

Mr. Rajindran Irusan

✉ rajindran@isp.org.my

For **REGISTRATION**:

☎ 03-7955 5561

Ms. Siti NurNabilah Mohd Said

✉ nabilah@isp.org.my

